

**Crafton Hills College**  
**Planning and Program Review Committee**  
**Instructional Program Health Evaluation Rubric**

<b>Variable</b>	<b>Rating</b>	<b>Score</b>	<b>Comments</b>
5.a.i. Student Learning Outcomes (SLOs)	3 = SLOs have been defined, assessed, and evaluated, and have consistently been used to inform instruction. 2 = SLO cycle is only partially complete, or the outcomes process has not been consistently used to inform instruction. 1 = SLOs have not yet been assessed.		
5.a.ii. Needs-Based Curriculum	3 = Curriculum is up-to-date and demonstrably needs-based (e.g.: survey, environmental scan, articulation agreement, etc.). 2 = Curriculum is up-to-date and not demonstrably needs-based. 1 = Curriculum is not up-to-date and there is no evidence showing that it is needs-based.		
5.a.iii. Scheduling Matrix	3 = Unit has developed a three-year matrix of courses offered in each term, and matrix is revised as needed.  1 = Unit does not have a matrix of course offerings.		
5.a.iv. Course Retention Rate	3 = Unit has set a sound target and has either met the target or made significant progress towards meeting the target. 2 = Unit has set a sound target, but has neither declined or made significant progress. 1 = Unit has not set a sound target and/or has declined.		
5.a.v. Course Success Rate	3 = Unit has set a sound target and has either met the target or made significant progress towards meeting the target. 2 = Unit has set a sound target, but has neither declined nor made significant progress. 1 = Unit has not set a sound target and/or has declined.		
5.a.vi. Full-Time / Part-Time Faculty Ratio	3 = Full-time faculty load (FTEF) ratio is 75% or higher. 2 = Full-time faculty load (FTEF) ratio is 62 – 74.9%. 1 = Full-time faculty load (FTEF) ratio is less than 62%.		
5.a.vii. WSCH / FTEF Ratio	3 = Unit has set a sound target and has either met the target or made significant progress towards meeting the target. 2 = Unit has set a sound target, but has neither declined nor made significant progress. 1 = Unit has not set a sound target and/or has declined.		

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5. a.viii. Fill Rate	3 = The number of enrollments at Census divided by the cap is 80% or higher. 2 = The number of enrollments at Census divided by the cap is 70-79.9%. 1 = The number of enrollments at Census divided by the cap is less than 70%.		
5.a.ix. Alignment with CHC Mission, Vision, and Goals	3 = Unit has demonstrated that its mission, vision, and goals substantially align with and contribute to the college's mission, vision, and goals as specified in the CHC Educational Master Plan. 2 = Unit has demonstrated that its mission, vision, and goals only partially align with and contribute to the college's mission, vision, and goals as specified in the CHC Educational Master Plan. 1 = Unit has not demonstrated that its mission, vision, and goals align with and contribute to the college's mission, vision, and goals as specified in the CHC Educational Master Plan.		
Goals	3 = Unit has identified goals that are clearly related to the results of its self-evaluation, reflect the big picture, and are ambitious but attainable. Each goal's scope is such that its achievement would represent significant progress. 2 = Unit has identified goals that are somewhat related to the results of its self-evaluation, only moderately reflect the big picture, and/or are either not ambitious enough or not attainable. Each goal's scope is such that its achievement would represent moderate progress. 1 = Unit has not identified goals, and/or goals are unrelated to the results of its self-evaluation, fail to reflect the big picture, and/or are trivial. Each goal is of such limited scope that its achievement represents insignificant progress.		
Objectives	3 = Unit has identified objectives that are concrete, specific, measurable, and reasonable with respect to scope and timeline. If an objective includes resources, the rationale shows that they are necessary to achievement of the objective. 2 = Unit has identified objectives that are only partially concrete, specific, measurable, and reasonable with respect to scope and timeline. If an objective includes resources, the rationale shows that they are somewhat related to achievement of the objective. 1 = Unit has not identified objectives, or objectives meet few or none of the characteristics specified in ratings 2 and 3.		